

## Publication Guidelines

### *Rethinking the Organisation in Times of Polycrisis: Business Ethics, Governance, and Leadership*

#### Deadline

15 September 2024 to [info@ebenswiss.ch](mailto:info@ebenswiss.ch)

#### Length

- 6000-7000 words (excluding abstract, references, graphs, tables)
- Abstract: Max 500 words.

#### References

- One author: (Miller 1991)
- Two authors: (Miller and Smith 1994)
- Three authors or more: (Miller et al. 1995)

#### Font

- Times New Roman 12
- 1.5 space

#### Bibliography

- **Book:** Damak, M (2020) Islamic finance 2020 outlook. S&P Global Ratings, New York
- **Electronic source:** Ebrahim, S (2011) Islamic banking in Sudan. SSRN Electron J. 1–24.  
[https://www.researchgate.net/publication/228202433\\_Islamic\\_Banking\\_in\\_Sudan](https://www.researchgate.net/publication/228202433_Islamic_Banking_in_Sudan)  
accessed 4 Apr 2020
- **Journal article:** Ercanbrack, J (2020) The standardization of Islamic financial law: lawmaking in modern financial markets. Am J Comp Law 67(4):825–860
- **Book article:** Ureta, I. (2020). Ethics in Islamic Finance. In: San-Jose, L., Retolaza, J.L., van Liedekerke, L. (eds) Handbook on Ethics in Finance. International Handbooks in Business Ethics. Springer

## Tables

- Give each table a caption. Add a reference citation to the table source at the end of the caption, if necessary.
- Number tables consecutively using the chapter number (e.g., Table 1.1 for the first table in Chap. 1) and ensure that all tables are cited in the text in sequential order. Do not write “the following table”.
- Use the table function to create and format tables. Do not use the space bar or multiple tabs to separate columns and do not use Excel to create tables as this can cause problems when converting your tables into the typesetting program and other formats.
- Please put the statistically significant mark \*\*\* directly after the figure in the same column.
- Please use black single lines only for the distinction of lines and columns. Transparent lines, double lines and other types of lines will be converted into black single lines during typesetting.
- Tables are published in black and white. Colored cells will be changed to white and colored fonts will be changed to black. If the color must be retained, the table will have to be treated as an image.

## Figures and illustrations

### Numbering

- Number the figures chapter-wise using the chapter number (e.g., Fig. 1.1 for the first figure in Chap. 1) and ensure that all figures are cited in the text in sequential order. Do not write “the following figure”.

### Figure Captions

- Give each figure a concise caption, describing accurately what the figure depicts. Include
- the captions at the end of the text file, not in the figure file.
- Identify all elements found in the figure in the figure caption and use boxes, circles, etc. as coordinate points in graphs instead of color lines.
- If a figure is reproduced from a previous publication, include the source as the last item in the caption.